

# Addressing Workgroup Meeting Minutes

September 5<sup>th</sup>, 2013

## Present:

Mindy Cochran, Flathead County GIS  
Nathan Holm, Flathead County GIS  
Vicki Saxby, Flathead County I.T.  
Doug Russell, City of Kalispell Manager  
Barb Torres, City of Columbia Falls  
Aaron McConkey, City of Kalispell

- **Introductions**
- **Review 3<sup>rd</sup> Draft of City/GIS Agreement**
  - Mindy explained that Susan Nicosia (City of Columbia Falls) had emailed her approval of the last version of the agreement. Necile Lorang (City of Whitefish) had emailed a request that the verbiage “in a timely manner” be added to item 1c in the agreement, which has been done.
  - Doug Russell asked what was different in the agreement from the way things function now. Mindy stated it’s pretty much the same as things function now, that was the intent of the agreement was to get it down on paper. The one thing might be that the agreement states a specific email to email requests to (the general email account for the GIS Department), but that is simply to ensure that emails are not sent to an inbox of somebody who is out sick or on vacation.
  - Doug stated that he thought everything looked generally okay, but with Doug Conners out of the office, he wanted some time to pass the agreement around and get some feedback from some other people. Mindy said that was fine, that we would wait until we heard back from them to move forward.
- **Address Improvement Program Update**
  - Nate gave an update on the West Reserve construction and how that would affect the addressing. <http://flathead.mt.gov/gis/westreserve.php> Nate said he would be in touch with Aaron to coordinate on the address changes in that area soon.
  - Nate gave an update on the Ptarmigan subdivision up on Big Mountain, where road signs do not match the platted road names. He is working to remedy this by getting the official county records changed to match the road signs so that residents do not have to undergo an address change.
- **Other**
  - Barb Torres stated that she had noticed the Addressing Improvement Program had done a lot of work out on Middle Rd.
- **Meeting Adjourned**
- **Next Meeting: December 5<sup>th</sup> at 2 pm**